

# Privacy Program Report Template

V1.0\_2025.08.01

**Disclaimer:** The following document is intended to be a template of a privacy program report that a governmental entity may use to fulfill the reporting requirements established in Section 63A-19-401.3 of the Government Data Privacy Act (GDPA). An entity that uses the template must revise and refine the template to be specific to the particular entity; this includes reformatting and accounting for any relevant laws, regulations, rules, policies, etc. to which the entity may be subject. The template is not legal guidance and should be reviewed and discussed with an entity's legal counsel to determine applicability and compliance.

## Utah Governmental Entity Privacy Program Report Template v1.0

- The chief administrative officer of each governmental entity must, by December 31st annually, submit a privacy program report (report), in accordance with the specific requirements detailed in Utah Code § 63A-19-401.3. (Utah Code § 63A-19-401.3)
- Fulfilling the reporting requirement can satisfy the requirement under Utah Code § 63A-19-401(2)(a)(i), for a governmental entity to initiate a privacy program by December 31, 2025. (Utah Code § 63A-19-401(2)(b))

### Definitions:

"Governmental entity" means the same as that term is defined in [Subsection 63G-2-103\(12\)](#).

"High-risk processing activities" means the same as the term is defined in [Subsection 63A-19-101\(17\)](#).

"Personal data" means the same as the term is defined in [Subsection 63A-19-101\(24\)](#).

"Privacy practice" means the same as the term is defined in [Subsection 63A-19-101\(26\)](#).

"Process," "processing," or "processing activity" means the same as the term is defined in [Subsection 63A-19-101\(27\)](#).

"Purchase" or "purchasing" means the same as the term is defined in [Subsection 63A-19-101\(29\)](#).

"Sell" means the same as the term is defined in [Subsection 63A-19-101\(33\)](#).

**Classification:** This report is classified as a **protected record** under Utah Code § 63G-2-305, pursuant to Utah Code § 63A-19-401.3(2) and may be made available to the Utah Office of Data Privacy upon request.

**Section 1: Governmental Entity Information****Governmental Entity Name:** \_\_\_\_\_**Governmental Entity Type (Select One):**

- ☐ State Agency
- ☐ County
- ☐ Municipality
- ☐ Special Service District
- ☐ Board or Commission
- ☐ College or University

- ☐ Interlocal
- ☐ Associations of Government
- ☐ Charter School
- ☐ Public School
- ☐ Independent or  
Quasi-Government
- ☐ Other \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_**Chief Administrative Officer (CAO):**

- **Name:** \_\_\_\_\_
- **Title:** \_\_\_\_\_
- **Email:** \_\_\_\_\_
- **Phone:** \_\_\_\_\_
- **Date of Report Completion:** \_\_\_\_\_

## Section 2: Privacy Program Status

*Fulfills requirement of Subsection 63A-19-401.3(1)(a):*

The chief administrative officer of each governmental entity shall prepare a report that includes: **whether the governmental entity has initiated a privacy program.**

A privacy program is the structured collection of a governmental entity's privacy practices, policies, and procedures that govern its processing and protection of personal data to ensure compliance with applicable laws. A governmental entity's privacy program will meet the December 31, 2025, deadline even if it is not mature or if it is in its early stages, so long as the entity has fully completed its privacy program report or initiated its program through other means that the entity has determined as meeting the requirements of the Government Data Privacy Act.

- Has your governmental entity initiated a **privacy program**?

☐ Yes

☐ No

- What mechanism(s) has your governmental entity used to initiate its **privacy program**?

☐ Administrative Rule

☐ Ordinance

☐ Resolution

☐ Policy

☐ Privacy Program Report

☐ Other: \_\_\_\_\_

### Section 3: Privacy Practices, Maturity and Strategies

*Fulfills requirement of Subsections 63A-19-401.3(1)(b)(i) and (ii):*

The chief administrative officer of each governmental entity shall prepare a report that includes a description of: **any privacy practices implemented by the governmental entity and strategies for improving the governmental entity's privacy program and practices.**

The privacy practices that are listed below are discussed in the Privacy Program Framework v1.0 (Framework), which the Utah Office of Data Privacy created and maintains, and which may be accessed on [Privacy.Utah.Gov](https://privacy.utah.gov). The Framework includes privacy practice requirements that are generally applicable of governmental entities as established in the GDPR, Title 63G, Chapter 2, Government Records Access and Management Act (GRAMA), Title 63A, Chapter 12, Division of Archives and Records Service and Management of Government Records (DARSMGR), and some administrative rules. The Framework also includes a maturity model that entities may use to internally assess via this track the maturity of a specific practice and to assist in defining strategies to mature a specific practice. Use of the maturity matrix is not yet required in law, as such, the Office recommends that entities use the maturity matrix because it does tie in with the Framework and other assistance the Office provides. Use will provide a manner for a clear determination of the improvement of an entity's privacy practices and program.

**\*\*Entities should revise this section to include other privacy practices that the entity may implement due to entity or data specific laws and regulations.\*\***

**Privacy Practice Maturity Model:**

Level	Description
Level 0 Non-Existent	The practice is not implemented or acknowledged.
Level 1 Ad Hoc	The practice may occur but is undocumented (no policies or procedures), application is reactive and not standardized.
Level 2 Defined	The practice is implemented and documented, but documentation may not cover all relevant aspects, and application may be informal and inconsistent.
Level 3 Consistently Implemented	The practice is documented to cover all relevant aspects, application is formal and consistent.
Level 4 Managed	The practice is actively managed with metrics that are regularly reviewed to assess efficacy and facilitate improvement.
Level 5 Optimized	The practice is fully embedded in the entity with recognition and understanding across the workforce through active training and awareness campaigns, and inclusion in operations and strategy.

### Privacy Practices Implemented:

List all privacy practices implemented, and the strategies your entity will implement, in the coming calendar year to improve its privacy practices and program. The Office recommends entities indicate the current maturity level (0–5) of each practice and select the target maturity they plan to achieve for a given practice by the end of the following calendar year. This will be beneficial to the entity in moving their privacy programs forward.

Governance				
Practice	Implemented	Current Maturity	Strategies for Improvement	Target Maturity
Gov-1. Chief Administrative Officer (CAO) Designation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾	<i>Example Strategy:</i> Adopt policy or ordinance formally adopting this practice and defines who will make CAO designation and how that designation will be made.	Level 0 ▾
Gov-2. Records Officers Appointment	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾	<i>Example Strategy:</i> Adopt policy or ordinance formally adopting this practice and defines how the CAO will appoint records officers and review appointments.	Level 0 ▾
Gov-3. Records Officer Training and Certification	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾	<i>Example Strategy:</i> Adopt policy or ordinance formally adopting this practice and require records officers complete certification.	Level 0 ▾

Gov-4. Statewide Privacy Awareness Training	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Gov-5. Privacy Program Report	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾

Identify				
Practice	Implemented	Current Maturity	Strategies for Improvement	Target Maturity
Ide-1. Record Series Creation and Maintenance	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Ide-2. Record Series Designation and Classification	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Ide-3. Retention Schedule Proposal and Approval	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Ide-4. Record Series Privacy Annotation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Ide-5. Inventorying	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾	<i>Example strategy:</i> Adopt policy or ordinance that formally adopts this practice.	Level 0 ▾
Ide-6. Privacy Impact Assessment	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾

Ide-7. Record and Data Sharing, Selling, or Purchasing	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾	<i>Example Strategy:</i> Adopt policy or ordinance requiring any sharing, selling or purchasing of data be reported and inventoried.	Level 0 ▾
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Control				
Practice	Implemented	Current Maturity	Strategies for Improvement	Target Maturity
Con-1. Data Subject Requests for Access	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Con-2. Data Subject Requests for Amendment or Correction	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Con-3. Data Subject Requests for an Explanation	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Con-4. Data Subject Request At-Risk Employee Restrictions	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾

Communicate				
Practice	Implemented	Current Maturity	Strategies for Improvement	Target Maturity
Com-1. Website Privacy Notice (Policy)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾

Com-2. Privacy Notice (Notice to Provider of Information)	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
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Protect				
Practice	Implemented	Current Maturity	Strategies for Improvement	Target Maturity
Pro-1. Minimum Data Necessary	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Pro-2. Record Retention and Disposition	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Pro-3. Incident Response	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
Pro-4. Breach Notification	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾

Other Privacy Practices Implemented by the Governmental Entity				
Practice	Implemented	Current Maturity	Strategies for Improvement	Target Maturity
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Level 0 ▾		Level 0 ▾

## Section 4: High-Risk Processing Activities

*Fulfills requirement of Subsection 63A-19-401.3(1)(b)(iii):*

The chief administrative officer of each governmental entity shall prepare a report that includes a description of: **the governmental entity's high-risk processing activities.**

Definition – Utah Code § 63A-19-101(17)(a) and (b):

- (a) “High-risk processing activities” means a governmental entity’s processing of personal data that may have a significant impact on an individual's privacy interests, based on factors that include:
  - (i) the sensitivity of the personal data processed;
  - (ii) the amount of personal data being processed;
  - (iii) the individual’s ability to consent to the processing of personal data; and
  - (iv) risks of unauthorized access or use.
- (b) High-risk processing activities may include the use of:
  - (i) facial recognition technology
  - (ii) automated decision making
  - (iii) profiling
  - (iv) genetic data
  - (v) biometric data
  - (vi) geolocation data.

#### 4.1 High-Risk Activities:

Select all applicable high-risk processing activities your entity engages in and provide a brief description of the purposes and uses of each activity.

☐ **Facial recognition technology**

Explanation of Purpose: \_\_\_\_\_

☐ **Automated decision making**

Explanation of Purpose: \_\_\_\_\_

☐ **Profiling (e.g., behavioral or predictive analysis)**

Explanation of Purpose: \_\_\_\_\_

☐ **Genetic data processing**

Explanation of Purpose: \_\_\_\_\_

☐ **Biometric data processing (e.g., fingerprints, voice, iris scans)**

Explanation of Purpose: \_\_\_\_\_

☐ **Geolocation data processing**

Explanation of Purpose: \_\_\_\_\_

#### 4.2 Additional high-risk activities (not listed above):

List any other processing activities your entity has identified as high-risk under the statutory definition and a brief description of the purposes and uses of each.

[Insert narrative or list here] \_\_\_\_\_

### Section 5: Personal Data Sharing, Selling, and Purchasing

## 5.1 Personal Data Sharing, Selling, and Purchasing

*Fulfills requirements of Subsections 63A-19-401.3(1)(c) and (d):*

The chief administrative officer of each governmental entity shall prepare a report that includes: **a list of the types of personal data the governmental entity currently shares, sells, or purchases and the legal basis for sharing, selling, or purchasing personal data.**

Using the checkboxes below identify whether, and the types of, personal data that your governmental entity shares, sells, or purchases and provide a summary of the legal basis for the sharing, selling, or purchasing.

Types of Personal Data	Share, Sell and Purchase Status	Legal Basis for Sharing, Selling or Purchasing
<b>Basic Identification &amp; Contact Information</b> <ul style="list-style-type: none"> <li>• Full Name</li> <li>• Date of Birth</li> <li>• Place of Birth</li> <li>• Gender</li> <li>• Age</li> <li>• Government-Issued Identifiers:               <ul style="list-style-type: none"> <li>○ Social Security Number</li> <li>○ Driver's License or State ID Number</li> <li>○ Passport Number</li> <li>○ Other national or government-assigned IDs</li> </ul> </li> <li>• Contact Information:               <ul style="list-style-type: none"> <li>○ Home Address</li> <li>○ Email Address(es)</li> <li>○ Phone Number(s)</li> </ul> </li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	

<ul style="list-style-type: none"> <li>○ Mailing Address (if different from home address)</li> </ul>		
<b>Demographic &amp; Personal Characteristics</b> <ul style="list-style-type: none"> <li>● Race or Ethnicity</li> <li>● Marital Status</li> <li>● Nationality or Citizenship</li> <li>● Language Preferences</li> <li>● Household Information <ul style="list-style-type: none"> <li>○ Household Size</li> <li>○ Household Composition</li> </ul> </li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	
<b>Employment &amp; Professional Information</b> <ul style="list-style-type: none"> <li>● Job Title and Position</li> <li>● Employment History</li> <li>● Employer Name</li> <li>● Professional Credentials <ul style="list-style-type: none"> <li>○ Professional Licenses</li> <li>○ Certifications</li> </ul> </li> <li>● Work Contact Information</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	
<b>Financial Data</b> <ul style="list-style-type: none"> <li>● Banking Details <ul style="list-style-type: none"> <li>○ Bank Account Numbers</li> <li>○ Credit Card Numbers</li> </ul> </li> <li>● Tax Identification Numbers</li> <li>● Income and Wage Data</li> <li>● Credit Information <ul style="list-style-type: none"> <li>○ Credit Reports</li> <li>○ Credit Scores</li> </ul> </li> <li>● Payment History</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	
<b>Health and Medical Information</b> <ul style="list-style-type: none"> <li>● Medical History</li> <li>● Diagnoses or Treatments</li> <li>● Mental Health Data</li> <li>● Health Insurance Information</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase	

<ul style="list-style-type: none"> <li>• Prescription Information</li> <li>• Disability Status</li> </ul>	<input type="checkbox"/> N/A	
<b>Education Information</b> <ul style="list-style-type: none"> <li>• School or Institution Attended</li> <li>• Student ID Numbers</li> <li>• Academic Records             <ul style="list-style-type: none"> <li>◦ Grades</li> <li>◦ Transcripts</li> </ul> </li> <li>• Special Education Status</li> <li>• Disciplinary Records</li> </ul>	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	
<b>Government Program &amp; Benefits Data</b> <ul style="list-style-type: none"> <li>• Program Participation (e.g., SNAP, Medicaid, TANF)</li> <li>• Eligibility Determinations</li> <li>• Benefit Amounts or Disbursements</li> <li>• Case Management Notes</li> <li>• Appeals/Decisions</li> </ul>	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	
<b>Biometric Data</b> <ul style="list-style-type: none"> <li>• Physical Biometrics             <ul style="list-style-type: none"> <li>◦ Fingerprints</li> <li>◦ Facial Recognition Data</li> <li>◦ Retina or Iris Scans</li> </ul> </li> <li>• Voiceprints</li> <li>• Genetic Information: DNA or other genetic data</li> </ul>	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	
<b>Online &amp; Digital Identifiers</b> <ul style="list-style-type: none"> <li>• Network Identifiers             <ul style="list-style-type: none"> <li>◦ IP Addresses</li> <li>◦ Device IDs</li> </ul> </li> <li>• Tracking Technologies             <ul style="list-style-type: none"> <li>◦ Cookies</li> <li>◦ Browser Fingerprints</li> </ul> </li> <li>• Location Data (e.g., GPS, precise</li> </ul>	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	

<ul style="list-style-type: none"> <li>geolocation)</li> <li>• Login Credentials (e.g., usernames, hashed passwords)</li> <li>• Online Activity Logs</li> <li>• Social Media Handles</li> </ul>		
<b>Criminal or Legal Information</b> <ul style="list-style-type: none"> <li>• Arrest Records</li> <li>• Conviction History</li> <li>• Court Records</li> <li>• Probation or Parole Status</li> <li>• Incarceration Records</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	
<b>Vehicle &amp; Property Data</b> <ul style="list-style-type: none"> <li>• Vehicle Information             <ul style="list-style-type: none"> <li>◦ Vehicle Registration</li> <li>◦ VIN Numbers</li> </ul> </li> <li>• Property Ownership             <ul style="list-style-type: none"> <li>◦ Property Ownership or Deed Information</li> <li>◦ Property Tax Records</li> </ul> </li> <li>• Utility Usage Data</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	
<b>Photographic or Video Data</b> <ul style="list-style-type: none"> <li>• Surveillance Footage</li> <li>• Government ID Photos</li> <li>• School or Agency-Provided Photo Records</li> <li>• Body Camera Footage</li> <li>• Public Meeting Recordings</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell  <input type="checkbox"/> Purchase  <input type="checkbox"/> N/A	
<b>Voting &amp; Civic Data</b> <ul style="list-style-type: none"> <li>• Voter Registration</li> <li>• Voting History</li> <li>• Political District Assignments</li> </ul>	<input type="checkbox"/> Share  <input type="checkbox"/> Sell	

<ul style="list-style-type: none"> <li>• Civic Engagement Program Data</li> </ul>	<input type="checkbox"/> Purchase <input type="checkbox"/> N/A	
<b>Immigration &amp; Travel Information</b> <ul style="list-style-type: none"> <li>• Visa Status</li> <li>• Travel History or Itineraries</li> <li>• Customs Declarations</li> <li>• Immigration Proceedings</li> </ul>	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	
<b>Communication &amp; Complaints Data</b> <ul style="list-style-type: none"> <li>• Correspondence             <ul style="list-style-type: none"> <li>◦ Emails or Written Correspondence</li> <li>◦ Call Transcripts or Recordings</li> </ul> </li> <li>• Case Notes related to complaints or service requests</li> </ul>	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	
<b>Other</b> Explain: _____	<input type="checkbox"/> Share <input type="checkbox"/> Sell <input type="checkbox"/> Purchase <input type="checkbox"/> N/A	

## 5.2 Personal Data Recipients and Sources

*Fulfills requirements of Subsections 63A-19-401.3(1)(e)(i), (ii), and (iii):*

The chief administrative officer of each governmental entity shall prepare a report that includes: **the category of individuals or entities with whom, to whom, and from whom the governmental entity shares, sells, or purchases personal data.**

*Mark all that apply:*

Processing Activity	Categories of Recipients or Sources
Personal Data Shared With:	<p><b>Governmental and Public Sector Entities</b></p> <p>I. Domestic Governmental Entities:</p> <p><input type="checkbox"/> State, Local, Federal, or Tribal Governmental Entities</p> <p><input type="checkbox"/> Law Enforcement Agencies</p> <p><input type="checkbox"/> Judicial or Court Systems</p> <p><input type="checkbox"/> Legislative Bodies or Policy Research Organizations</p> <p><input type="checkbox"/> Regulatory Agencies</p> <p><input type="checkbox"/> Professional Licensing Boards</p> <p>II. International Governmental Entities:</p> <p><input type="checkbox"/> Foreign Governments or International Organizations</p> <p><input type="checkbox"/> Public Services &amp; Emergency:</p> <p><input type="checkbox"/> Emergency Services / Disaster Response Agencies</p> <p><input type="checkbox"/> Public Utilities or Infrastructure Partners</p> <p>III. Public Disclosure:</p> <p><input type="checkbox"/> Public Disclosure / Open Records Releases</p> <p><b>Commercial and Private Sector Entities</b></p> <p>I. Service Providers &amp; Vendors:</p> <p><input type="checkbox"/> Third-Party Service Providers / Contractors / Vendors</p> <p><input type="checkbox"/> Cloud Service Providers / Hosting Platforms</p> <p><input type="checkbox"/> Technology Integrators or Software Developers</p> <p>II. Data &amp; Marketing:</p> <p><input type="checkbox"/> Private Sector / Commercial Companies</p>

	<div data-bbox="751 212 1167 245"><input type="checkbox"/> Data Brokers / Aggregators</div> <div data-bbox="751 250 1108 282"><input type="checkbox"/> Social Media Platforms</div> <div data-bbox="703 287 1108 319">III. Financial &amp; Insurance:</div> <div data-bbox="751 324 1344 357"><input type="checkbox"/> Credit Bureaus or Financial Institutions</div> <div data-bbox="751 362 1068 394"><input type="checkbox"/> Insurance Providers</div> <div data-bbox="703 399 957 431">IV. Healthcare:</div> <div data-bbox="751 436 1545 469"><input type="checkbox"/> Healthcare Providers or Health Information Exchanges</div> <div data-bbox="720 474 890 506">V. Media:</div> <div data-bbox="751 511 1199 544"><input type="checkbox"/> Media or News Organizations</div> <div data-bbox="703 548 1436 581"><b>Research, Education, and Nonprofit Entities</b></div> <div data-bbox="751 586 1278 618"><input type="checkbox"/> Research Institutions / Universities</div> <div data-bbox="751 623 1127 656"><input type="checkbox"/> Educational Institutions</div> <div data-bbox="751 660 1127 693"><input type="checkbox"/> Nonprofit Organizations</div> <div data-bbox="751 698 1465 730"><input type="checkbox"/> Non-Governmental Watchdogs / Advocacy Groups</div> <div data-bbox="703 735 1138 768"><b>Individuals and Oversight</b></div> <div data-bbox="751 773 1698 805"><input type="checkbox"/> Individuals (e.g., data subjects or their authorized representatives)</div> <div data-bbox="751 812 1169 844"><input type="checkbox"/> Auditors / Oversight Bodies</div> <div data-bbox="703 849 1146 881"><b>Other/Not Applicable (N/A)</b></div> <div data-bbox="751 886 1142 919"><input type="checkbox"/> Other (Specify as needed)</div> <div data-bbox="751 924 1862 956"><input type="checkbox"/> N/A (Indicate if no data is shared with or received from any of these categories)</div>
Personal Data Sold To:	<div data-bbox="703 992 1381 1024"><b>Governmental and Public Sector Entities</b></div> <div data-bbox="720 1029 1247 1062">I. Domestic Governmental Entities:</div> <div data-bbox="751 1066 1528 1099"><input type="checkbox"/> State, Local, Federal, or Tribal Governmental Entities</div> <div data-bbox="751 1104 1163 1136"><input type="checkbox"/> Law Enforcement Agencies</div> <div data-bbox="751 1141 1146 1174"><input type="checkbox"/> Judicial or Court Systems</div> <div data-bbox="751 1179 1497 1211"><input type="checkbox"/> Legislative Bodies or Policy Research Organizations</div> <div data-bbox="751 1216 1073 1248"><input type="checkbox"/> Regulatory Agencies</div> <div data-bbox="751 1253 1203 1286"><input type="checkbox"/> Professional Licensing Boards</div> <div data-bbox="720 1291 1304 1323">II. International Governmental Entities:</div> <div data-bbox="751 1328 1514 1360"><input type="checkbox"/> Foreign Governments or International Organizations</div> <div data-bbox="751 1365 1199 1398"><input type="checkbox"/> Public Services &amp; Emergency:</div>

	<div> <input type="checkbox"/> Emergency Services / Disaster Response Agencies           <input type="checkbox"/> Public Utilities or Infrastructure Partners       </div> <div>       III. Public Disclosure:         <input type="checkbox"/> Public Disclosure / Open Records Releases     </div> <div> <b>Commercial and Private Sector Entities</b>         I. Service Providers &amp; Vendors:         <input type="checkbox"/> Third-Party Service Providers / Contractors / Vendors         <input type="checkbox"/> Cloud Service Providers / Hosting Platforms         <input type="checkbox"/> Technology Integrators or Software Developers               II. Data &amp; Marketing:         <input type="checkbox"/> Private Sector / Commercial Companies         <input type="checkbox"/> Data Brokers / Aggregators         <input type="checkbox"/> Social Media Platforms               III. Financial &amp; Insurance:         <input type="checkbox"/> Credit Bureaus or Financial Institutions         <input type="checkbox"/> Insurance Providers               IV. Healthcare:         <input type="checkbox"/> Healthcare Providers or Health Information Exchanges               V. Media:         <input type="checkbox"/> Media or News Organizations     </div> <div> <b>Research, Education, and Nonprofit Entities</b>   <input type="checkbox"/> Research Institutions / Universities         <input type="checkbox"/> Educational Institutions         <input type="checkbox"/> Nonprofit Organizations         <input type="checkbox"/> Non-Governmental Watchdogs / Advocacy Groups     </div> <div> <b>Individuals and Oversight</b>   <input type="checkbox"/> Individuals (e.g., data subjects or their authorized representatives)         <input type="checkbox"/> Auditors / Oversight Bodies     </div> <div> <b>Other/Not Applicable (N/A)</b>   <input type="checkbox"/> Other (Specify as needed)         <input type="checkbox"/> N/A (Indicate if no data is shared with or received from any of these categories)     </div>
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Personal Data Purchased From:

**Governmental and Public Sector Entities**

I. Domestic Governmental Entities:

- ☐ State, Local, Federal, or Tribal Governmental Entities
- ☐ Law Enforcement Agencies
- ☐ Judicial or Court Systems
- ☐ Legislative Bodies or Policy Research Organizations
- ☐ Regulatory Agencies
- ☐ Professional Licensing Boards

II. International Governmental Entities:

- ☐ Foreign Governments or International Organizations
- ☐ Public Services & Emergency:
- ☐ Emergency Services / Disaster Response Agencies
- ☐ Public Utilities or Infrastructure Partners

III. Public Disclosure:

- ☐ Public Disclosure / Open Records Releases

**Commercial and Private Sector Entities**

I. Service Providers & Vendors:

- ☐ Third-Party Service Providers / Contractors / Vendors
- ☐ Cloud Service Providers / Hosting Platforms
- ☐ Technology Integrators or Software Developers

II. Data & Marketing:

- ☐ Private Sector / Commercial Companies
- ☐ Data Brokers / Aggregators
- ☐ Social Media Platforms

III. Financial & Insurance:

- ☐ Credit Bureaus or Financial Institutions
- ☐ Insurance Providers

IV. Healthcare:

- ☐ Healthcare Providers or Health Information Exchanges

V. Media:

- ☐ Media or News Organizations

**Research, Education, and Nonprofit Entities**

	<input type="checkbox"/> Research Institutions / Universities <input type="checkbox"/> Educational Institutions <input type="checkbox"/> Nonprofit Organizations <input type="checkbox"/> Non-Governmental Watchdogs / Advocacy Groups <b>Individuals and Oversight</b> <input type="checkbox"/> Individuals (e.g., data subjects or their authorized representatives) <input type="checkbox"/> Auditors / Oversight Bodies <b>Other/Not Applicable (N/A)</b> <input type="checkbox"/> Other (Specify as needed) <input type="checkbox"/> N/A (Indicate if no data is shared with or received from any of these categories)
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## Section 6: Privacy Training Completion

*Fulfills requirement of Subsection 63A-19-401.3(1)(f):*

The chief administrative officer of each governmental entity shall prepare a report that includes: **the percentage of the governmental entity's employees that have fulfilled the data privacy training requirements described in Section 63A-19-401.2.**

What percentage of your entity's employees have completed the required privacy training requirements described in Section 63A-19-401.2?

*Enter %*

## Section 7: Non-Compliant Processing Activities (Must be completed by Dec 31, 2027)

*Fulfills requirement of Subsections 63A-19-401(2)(a)(iv)(D) and 63A-19-401.3(1)(g):*

The chief administrative officer of each governmental entity shall prepare a report that includes: a **description of any non-compliant processing activities identified under Subsection 63A-19-401(2)(a)(iv)** and the governmental entity's strategy for bringing those activities into compliance with Part 4 of the Government Data Privacy Act.

Have any non-compliant processing activities been identified pursuant to Utah Code § 63A-19-401(2)(a)(iv)?

☐ *Yes*

☐ *No*

*If yes, provide details:*

<i><b>Processing Activity Name</b></i>	<i><b>Processing Activity Type</b></i>	<i><b>Issues Identified</b></i>	<i><b>Strategies for Compliance</b></i>	<i><b>Estimated Completion Date</b></i>

**Certification**

Certification must be completed by the governmental entity's chief administrative officer.

*I, the undersigned, certify that the information provided in this report is accurate to the best of my knowledge.*

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

DRAFT